

Champaign County Forest Preserve District

Golf Course Superintendent

The Champaign County Forest Preserve District is seeking a Golf Course Superintendent to provide management to the Lake of the Woods Golf Course in Mahomet, Illinois. The Golf Course Superintendent is responsible for ensuring the proper maintenance of golf course greens, tees, fairways, bunkers, and surrounding property as well as supervising the maintenance and repair of golf course equipment and irrigation systems.

The Lake of the Woods Golf Course offers an 18-hole regulation course, a 9-hole Par 3, and a practice range. In addition, the course maintains its status as a Certified Audubon Sanctuary, one of only two downstate courses to earn this distinction. For more information about the course, please visit www.golfthelake.com.

This is a full-time, exempt, benefit eligible position with a starting annual salary of \$43,935. Applicants must submit an online application at www.ccfpd.org and attach a cover letter detailing their interest in the position. Applications must be received by February 18, 2018, in order to receive full consideration. Starting date will be March 1, 2018, or as soon as possible after the conclusion of the interview process.

JOB RESPONSIBILITIES

Essential Functions

- Examine course conditions on a daily basis and determine the opening and closing of holes, zoning of play, and use of carts to protect the integrity of the grounds and ensure the general safety of the public.
- Communicate with Pro Shop staff regarding course conditions and establish maintenance plans to avoid interference with scheduled play.
- Assist with the hiring, training, supervision, and evaluation of all golf course maintenance staff.
- Schedule the planting, mowing, fertilizing, and care of turf to maximize playing conditions. Inspect turf areas daily for fungus, insects, and other undesirable agronomic issues and take appropriate action as needed.
- Supervise the planting, cultivating, pruning, and caring of plants, shrubs, trees, and other natural areas on the golf course.
- Develop plans for chemical applications (including pesticides, herbicides, soil conditioners, and fertilizers) and calibrate or operate application equipment.
- Supervise and participate in the operation and maintenance of irrigation and drainage systems.
- Assist with the development of the annual golf course budget in accordance with District policies and procedures. Maintain adequate fiscal controls to ensure that expenditures remain within approved budget.
- Recommend long and short term capital improvement projects to enhance the quality of the facilities. Assist with preparation of bids for department equipment and materials.
- Ensure equipment (including the golf cart fleet) and maintenance facilities are maintained in a clean, safe, and efficient working order. Train staff in the safe operation and maintenance of all equipment.
- Prepare and maintain all recordkeeping for golf course maintenance operations.

Secondary Responsibilities

- Assist patrons with questions or concerns regarding the golf course or other District facilities. Explain and enforce District rules and regulations and notify the appropriate authority regarding safety issues.

Champaign County Forest Preserve District

Golf Course Superintendent

- Attend meetings of the Board of Commissioners, District meetings, and other events as required in support of District activities.
- Participate in continuing education through workshops, seminars, and other educational programs.
- Perform other duties as assigned.

REQUIRED QUALIFICATIONS

Minimum Education and Experience

- Associate's degree or professional certification required in agronomy, horticulture, soil science, turf grass management, or related field. Bachelor's degree preferred.
- Minimum of five years of professional experience working in golf course facility maintenance, including turf management and equipment repair, is required. Three or more years of experience at the assistant level or above is preferred.
- At least three years of experience, preferably in the golf industry, in personnel administration including hiring, scheduling, supervising, and evaluating employees.
- General mechanic experience preferred.
- Membership in the Golf Course Superintendents' Association of America is preferred.
- Knowledge of and interest in the game of golf is preferred.

Skills and Abilities

- Ability to build and maintain effective working relationships throughout the District.
- Excellent oral and written communication skills, safety awareness and judgment.
- Excellent problem solving ability, strong organizational and project management skills.
- Ability to work effectively without direct supervision.
- Ability to use standard office equipment. Moderate skill in the use of Microsoft Office.
- Fluent and able to communicate in English—bilingual skills a plus.
- Valid driver's license is required.
- Current Illinois Pesticide Applicator license is required.
- CPR/AED and First Aid certification, or the ability to become certified within 12 months of employment.

WORK ENVIRONMENT AND PHYSICAL DEMANDS

Work is primarily performed outdoors under various weather conditions, including heat, cold, rain, snow, or ice. Duties will be performed in close proximity to the general public and the employee may have frequent interactions with patrons. While performing the duties of this position, the employee may be exposed to hazardous flora and fauna (e.g. poison ivy, wild parsnip, biting/stinging insects, ticks) and chemicals (e.g. cleaning supplies, herbicides/pesticides, and gasoline/oil). The employee may also be exposed to machinery with moving mechanical parts and high noise levels.

Normal duties may include stooping, twisting, climbing, balancing, kneeling, crouching, and crawling. Prolonged standing or walking, often on unpaved/uneven terrain, will be frequent. The employee may regularly handle, grasp, or feel objects; reach, push, or pull to reposition items; and may regularly lift up to 50 pounds to shoulder height or above and up to 100 pounds to carrying height. Ability to talk and hear or otherwise effectively communicate with staff and patrons is required. Visual acuity necessary for this position includes close vision, distance vision, peripheral vision, and depth perception.

Champaign County Forest Preserve District

Golf Course Superintendent

Use of personal protective equipment will be required based on job specific tasks. This may include, but is not limited to, the following items:

- Work boots
- Protective gloves
- Safety goggles or glasses
- Chaps
- Earplugs or ear covers
- Reflective vest or hi-vis shirt
- Respirators or masks
- Helmets

The work environment characteristics and physical demands described above are representative of those an employee must meet to successfully perform the essential functions of this position.

Reasonable accommodations may be made, in accordance with the Americans with Disabilities Act, to enable individuals with disabilities to perform the essential functions.

The Champaign County Forest Preserve District is an Equal Opportunity Employer.